

# **Policy Handbook Contract**

The following contract pertains to the policies set forth in the Parent Policy Handbook governed by the Family Child Care Home. It is the Parent's responsibility to read the Policy Handbook completely before signing and it is the Parent's responsibility to abide by all the policies stipulated in the Policy Handbook. This is a legal and binding Contract and signing it obligates you to this Contract legally. By signing each section, I (the parent) am agreeing that I (the parent) have read and understand the Policy in the Policy Handbook

<b>Section Title</b>	<b>Parent Initials</b>	<b>Section Title</b>	<b>Parent Initials</b>
Business hours/Overtime		Child Illness	
Verification of Legal Custody		Medication	
Deposit		Medical Emergencies	
Admission Paperwork		Nap/Quiet time	
Payment/Late Fees		Damages	
Provider Holidays/Sick Days		Potty Training	
Parent Vacations		Behavior Goals	
Arrival and Departures		Field Trips	
Cleanliness/Hygiene		Open Door Policy	
Child Abuse/Neglect		Communication	
Supplies		Policy Revisions	
Toys		Termination	
Meals & Snacks			

I (the parent) hereby acknowledge that I (the Parent) am aware of the conditions stated in the Family Child Care Home's Policy Handbook, and agree to abide by the above signed policies and requirements in conjunction with the financial agreement and the Agreement for Child Care Services.

Parent Full Name \_\_\_\_\_ Parent Full Name \_\_\_\_\_

Parent Signature \_\_\_\_\_ Parent Signature \_\_\_\_\_

Child Care Provider Full Name \_\_\_\_\_

Child Care Providers Signature \_\_\_\_\_ Date: \_\_\_\_\_